



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

'12 JUN 21 A11:37

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Agriculture
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Gasoline/Diesel Fueling & Gas Credit Card Services for the Waimea and Honokaa-Paauilo Irrigation Systems base yard located in Kamuela, Hawaii.

dk 6.25.12

2. Vendor/Contractor/Service Provider:

~~Tesoro~~ *Various*

6/30/13 dk 6.25.12

3. Amount of Request:

~~\$ 6,500.00~~ *\$ 19,000 dk 6/25/12*

4. Term of Contract From: 7/1/2012

To: ~~10/26/2012~~

5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

There are no Tesoro gas stations located in the vicinity of Kamuela where our base yard is located. The division requests an exemption from PL 11-05 for the vehicles on the attached list and any additional vehicles that may be acquired during FY 13 to allow staff to conveniently fuel their vehicles in Kamuela/Waimea without traveling the distance (approximately 38 miles) to Kona. The annual gasoline purchase is estimated at \$19,000.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

The division plans to solicit potential vendors via HePS and until this process is completed, requests an exemption from Chapter 103D, HRS. for the period July 1 through October 26, 2012.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.
(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Laura Matsunaga	Ag Resource Mgt. Div.	808-973-9473	Laura.N.Matsunaga@hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*

Rumelis Koh
Department Head Signature

6/20/12
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 6.21.12

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

The department may use SPO Price List Contract No. 11-05-SW whenever practicable. For situations where it is not practicable, approval is granted for the period 07/01/12 to 06/30/13 to allow the department to use the station that is closest to the remote areas such as Waimea/Kamuela in obtaining the 87-grade regular unleaded gasoline. Department is reminded that pursuant to Comptroller Memorandum CM2010-34, purchases of premium 92-grade or mid 89-grade gasoline are strictly prohibited unless pre-approved by the Comptroller's Office. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express). The department shall maintain an expenditure record for the purchase of fuel and shall post the total quarterly expenditure onto the Awards Reporting System within 7 days from the close of each quarter. If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required

Donn Tsuruda-Kashiwabara 6/28/12
Chief Procurement Officer Signature Date

ATTACHMENT TO ADM 6.50

LIST OF VEHICLES
REQUIRING EXEMPTION FROM SPO PL 11-05
7/1/12 - 10/26/12

SH B190	2004 DODGE PICKUP TRUCK, VIN 1D7HU18P84J191879
SH E744	2012 DODGE RAM TRUCK, VIN 1C6RD7FP5CS193186
SH E745	2012 DODGE RAM TRUCK, VIN 1CRD7FP3CS193187
SH 7448	1991 FORD PICK UP TRUCK, VIN 1FTEF14NZMPA45967
SH 7535	1992 CHEROKEE 4WD 4DR JEEP, VIN 1J4FJ228S4NL15719
SH 7550	1991 GMC TRUCK, VIN 1GDKC34N4MJ519801
SH 9251	1992 CHEROKEE, JEEP, VIN 1J4FJ28S8NL244035
SH 9252	1992 CHEV PICK UP TRUCK, VIN 1GCGK24N1NE203967

6/20/12